

**COTON PARISH COUNCIL MEETING
HELD ON TUESDAY 14 JULY 2009 AT 7 PM IN THE WI HALL**

Present: Cllrs: Mr G Diplock (Chairman), Mrs D McLoughlin, Mrs W Sadler, Mr A Storkey, Dr C Thorne.

In attendance: 4 members of the public, and Mrs A Griffiths (Minutes Secretary – LGS Services).

Comments and observations from members of the public and reports from County & District Cllrs
None. Cllr Burkitt's written report entitled "What happens to our rubbish and recycling?" was noted.

1. To receive apologies for absence and declarations of interest

1.0 Apologies were received from Mrs Darling, Mrs Edwards (out of parish) and Mrs Smart (illness) and also Cllr Whelan and Cllr Burkitt.

1.1 There were no declarations of interest.

2. To approve the minutes of the previous meeting on 9 June 2009

The minutes were approved as a true record and signed by the Chairman, after one amendment to show that Mrs B Smart was present^(Prop WS, 2nd AS).

The confidential minute of 9 June was also agreed as a correct record and signed by the Chairman^(WS,AS).

3. Co-option to fill casual vacancy

Both applicants had submitted their apologies. It was agreed to carry the item forward to the next meeting to enable the other applicant to provide some information about themselves^(AS,WS).

4. Matters arising from the last meetings

4.1 Clerk and Chairman's report

The Clerk report was noted.

- SCDC have agreed to grant dispensations in respect of Coton Recreation Ground for four years or until the conclusion of an individual member's term in office, whichever was the soonest, to Parish Councillors Mrs Rosemary Darling, Mrs Michaela Edwards, Mr Geoff Diplock Mrs Dawn McLoughlin, Mrs Wendy Sadler, Mrs Beryl Smart, Mr Alan Storkey and Dr Chris Thorne.
- Cambridge Preservation Society has agreed to siting of beehives on the allotments subject to the appropriate insurance cover and has requested further information from the applicant in respect of the request to make a borehole.

The Chairman reported that an invitation had been received from Comberton Village College to view the plans for the new sixth form on 20 July at 7.30pm. Mr Diplock is to attend.

4.2 (3.2) Replacement Play Equipment

Mrs Sadler reported on a site meeting with Ashley List of CCC to discuss the Play Finder Funding. A further meeting will take place next week and Ashley List will assist with completing the form. Carried forward.

- 4.3 (8.4 of 12.5.09) Bench, roller and concrete area
The email from the Cricket Club was considered and it was noted that they were unlikely to want to remove the concrete. It was agreed to invite a member of the Cricket Club to come to the next meeting to discuss their intentions.
- 4.4 Allotments including:
- 4.4.1 Allotment tenancy and rent review
Dr Thorne's report was considered. It was agreed to send a copy of the existing rules to all allotment holders, before with the invoice for the next year's rent, advising them that the Parish Council intends making some alterations to the rules, to include a new rule about half plots; the rules are to be reviewed at a later date. Allotment holders are to be asked for their views and whether they hold a key^(CT,AS). It was agreed that the new rents should be set at £18 per annum, and £10 for a half plot^(CT,WS).
- 4.4.2 Allotment Gate – raised at the APM
It was noted that the closing of the gate was covered by rule 10 of the existing rules.
- 5. To consider planning and tree work applications received since the last meeting**
- 5.1 Planning Applications
- 5.1.1 C/11/40/019 – 16 Brook Lane – Tree works
Recommended for approval^(AS,GD)
- 5.2 SCDC Decision Notices
- 5.2.1 S/0516/09F – Grays International Playfield Works, Whitwell Way – Erection of office building and storage building – Approved.
Noted.
- 5.2.2 S/0580/09/F – 54 High Street – Extensions – Approved.
Noted.
- 5.3 Gypsy and Traveller DPD – proposed sites and invitation to meeting at SCDC
The consultation was noted. It was agreed that the proposals did not affect Coton and no members are to attend.
- 6. Finance, procedure and risk assessment**
- 6.1. To receive the financial report and approve the payment of bills
The finance report and the bank statements and invoices were checked by the Chairman before the cheques and bank reconciliations were signed. Payments as listed were approved, plus Buchans £288.65: ^(Prop GD, 2nd WS)
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|-----------------------------------|---------|
| Westside Joinery (Oak posts) | £331.20 |
| Ridgeons (Wood products) | £14.36 |
| Buchans (Grasscutting) | £678.50 |
| Mackays of Cambridge (Steel tube) | £93.48 |
| Geoff Wilson (Bus shelter) | £607.00 |
| LGS Services (Admin support) | £649.37 |
| Ridgeons (Wood products) | £21.21 |
| J Lewis (Village repairs) | £592.00 |
- 6.2 To consider the RoSPA report and quotation received
The works required were noted. The only quotation received from Reids Playground Maintenance was felt to be expensive and agreed that another quotation be sought^(AS,GD).

7. To consider correspondence/communications received including**7.1 Chris Cooke email regarding dog fouling**

Agreed - to acknowledge the letter, noting the contents, and to keep monitoring the situation.

7.2 Bennys Way open space

It was noted that SCDC will clear the area in due course. The email from Jenny Clark SCDC Lands Officer was considered. It was agreed that there was no necessity to seek a formal lease.

7.3 SCDC Textile Banks

In response it was agreed that a textile bank should be sited in the village, and subject to SCDC approval, to approach Coton Orchard to seek permission for the bank to be located there.

7.4 SCDC Standards Committee – Parish Council Member Vacancy

Noted – no nominations at this time.

8. Members' Reports and items**8.1 Footpath report**

Mr Storkey reported on behalf of Mrs Smart. It was noted that

- levelling work had been carried out on FP2
- the CCC Countryside Access Team are to carry out similar work to FP3 adjacent to Bin Brook. The gates are to be retained at the request of the landowner.
- there are to be improvements to FP6.
- Mr Storkey undertook to look again at a metal fence which is leaning over.
- The letter from CCC (Kate Day) advising that work on the M11 bridge footpath was on the reserve list was noted. It was agreed to await further reports and continue to monitor.

8.2 To receive play equipment inspection reports

Noted:

- Climbing bars at the Recreation Ground need smoothing and painting.
- A slat is missing on the bench.
- The sign at Bennys Way reads "For children under 1".
- The skateboard needs attention – the boards are splitting and cracking.
- Some fouling in evidence – removed.

8.3 Village Notices

Notices of events appearing around the village are not removed or disposed of after the event. It was agreed to place an article in the newsletter requesting that those who put notices up should take them down after the event.

Residents had queried the availability of reduced price tickets for the forthcoming Cambridge Rock Festival, and it was agreed to place a notice on the website stating that Coton Parish Council does not have any free tickets, but they are available from Barton. It was agreed to ask Barton for some tickets.

8.4 Meeting schedule

It was agreed not to hold a meeting in August unless urgent business necessitates^(GD,DM). Further discussion carried forward to September meeting.

8. Closure of meeting

There was no further business and the Chairman declared the meeting closed at 8.58 pm.

Signed _____(Chairman) _____ (Date)

DRAFT