

COTON PARISH COUNCIL
Minutes of a Meeting of Coton Parish Council
Held on July 10th 2007 in the W.I. Hall, High Street, Coton
Commencing at 7.00pm

Members present: Mesdames R. Darling (Vice Chairman), B. Smart, M. Edwards, W. Sadler, Messrs J. Fox, G. Kinsey, C. Thorne, and Mrs D. Wilson (Clerk).
Councillor Burkitt attended first part of meeting. Carolin Gohler, Cambridge Preservation Society also attended for the Open Session.

OPEN SESSION

Carolin Gohler reported on progress with the Coton Countryside Reserve, including car park and access from Brookfield Road.

She said the allotment triangle is due to be cut by the rangers anytime.

She also said the Clerk can request a donation towards a noticeboard

Clerk can approach her to find out where free hedging can be obtained.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr Diplock (in hospital)

2. TO APPROVE AND SIGN THE MINUTES OF THE MEETINGS HELD ON JUNE 12TH AND JUNE 18TH 2007.

AGREED the Minutes of the Meeting of June 12th be signed as approved with the following amendments:

AGREED the Minutes of the Meeting of June 18th 2007 be approved and signed.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES for information only.

- a) RoSPA Report Matters now dealt with : Screws on seats, loose Matta surfacing, trip hazard, filling of holes in skateboard ramp.
- b) Noticeboard regarding age on play equipment on recreation ground now put up.
- c) Pavement Repairs Clerk had spoken to Mr Vacher who is looking again at the pavements the Council still think need repairing.

4. MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest.

5. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR

Councillor Burkitt reported on:

Grass Verge – Bennys Way Now on contractors list and being cut.

13. Silverdale Avenue Overgrown Garden– Warning letter had been sent to owner, date runs out 22nd July.

Village Hall Planning Application – Planning Officers concerned centre of employment would be taken from village, thinking about it – time runs out tomorrow – might then go to committee.

Trumpington Meadows plan – affects Grantchester the most.

LDF Objection Sites – Councillor Burkitt suggested the Parish Council might like to send round a letter about the objection sites in Coton Parish, and also Grantchester Parish. He showed a draft of letter and he would print it but would need help delivering it.

It was agreed to take item 20 & 22 on agenda as next items.

20. TO CONSIDER PARISH COUNCIL'S RESPONSE TO LDF OBJECTION SITES

RESOLVED to accept and circulate Councillor Burkitt's draft letter to all houses in Coton Paris. Parish Council also to object as before.

22. TO CONSIDER MEETING WITH OTHER COUNCILS IN BARTON WARD

RESOLVED to meet with other parishes in Barton Ward – Councillor Burkitt to arrange.

6. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Councillor Baldwin was not in attendance.

7. TO RECEIVE PLAY EQUIPMENT RISK REPORT FOR BENNY'S WAY AND RECREATION GROUND FROM MRS EDWARDS

Books seen and signed.

Bennys Way 2 screws are coming out of large net. Mr Kinsey will look at this.

Stinging nettles around edge and overhanging tree branches. Clerk to report to South Cambridgeshire District Council.

Recreation Ground Still graffiti on skateboard ramp.

Cradle seat of swings possibly needs oiling. Clerk to check with Wicksteeds what to use.

8. TO LOOK AT ANY REMAINING PROBLEMS ARISING FROM RoSPA REPORT

RESOLVED Clerk to obtain quote from Wicksteed to paint horse and swings.

In-filling of soil over matting still to be done

9. TO CONSIDER PROBLEMS OF ANY FOLIAGE OVERHANGING PAVEMENTS

Agreed Clerk to ask house owners to cut back mallow growing over road in St Peter's Road and also hedge and grass etc. at corner of St Peter's Road and Whitwell Way.

10. TO CONSIDER PLANTING NEW HEDGE ON RECREATION GROUND TO FILL GAP AND PUTTING IN SOME FENCING UNTIL HEDGE ESTABLISHED.

RESOLVED to plant new hedging in gap and to put up a fence of pig wire while hedge is being established. Clerk to look into obtaining free hedging and to obtain price for fencing.

11. TO CONSIDER ANSWER FROM POLICE SERGEANT REGARDING YOUTH CLUB

Clerk had lost e-mail from Sergeant – to request he re-sends it.

12. TO CONSIDER PROVISION OF YOUTH SHELTER

Clerk to obtain quotes for Youth Shelters (for precept)

13. TO CONSIDER PROGRESS OF SETTING UP PARISH PLAN IMPLEMENTATION COMMITTEE

Clerk reported no one had come forward to help. Agreed Clerk to contact Melanie Baker and ask her to come to a meeting to discuss the matter.

14. TO CONSIDER HAVING NEW DOG BINS AND WHERE TO SITE THEM.

Suggested 2 new bins be obtained – one to be sited at Bennys Way Play Area and one on grass verge in High street, near Church. Clerk to check with SCDC if one can go on Bennys Way Play Area and to check with C.C. Highways if one can go on grass verge. Clerk to also check if SCDC will empty them.

15. TO AGREE WHAT TO DO WITH OLD NOTICEBOARD

RESOLVED to ask Carolin Gohler if she would like to use it for Countryside Reserve notices until she gets her new one.

16. TO AGREE ACTION ON FENCE ON VILLAGE GREEN

Agreed will need replacing – Clerk to obtain quotes before precept meeting in January.

17. TO AGREE PUTTING UP BOLLARD ON RECREATION GROUND AT CROSSING AT BROOK LANE

Agreed Clerk to obtain more information about bollards.

18. TO CONSIDER PROBLEM OF CARS PARKING ON RECREATION GROUND AND POSSIBLE LOCKABLE BOLLARDS

Piece to go in Community News about cars parking on Recreation Ground. Clerk to check cost of a sign stating “Parking for Recreation Ground Users Only, by order of Coton Parish Council” from Algar Signs.

19. TO CONSIDER HAVING ANOTHER DOG BAN NOTICE ON RECREATION GROUND

Agreed Piece to go in Community News About this and to check on cost of sign from Algar Signs.

21 TO CONSIDER AND ADOPT MODEL CODE OF CONDUCT

RESOLVED to adopt the Model Code of Conduct with para 12/2 and to ask to be included in block booking to advertise with CALC.

23. TO RECEIVE REPORT OF VAT MEETING

Mrs Darling gave a short report on the VAT Meeting . Mr Andrew Coulson from the VAT Office gave a presentation and answered questions. VAT questions can go via CALC to Mr Coulson. Confirmed the way the Parish Council charge Clubs for pavilion and still get VAT refunded is correct.

24. TO RECEIVE CORRESPONDENCE(sent round in file and noted)

- a) SCDC – Increasing Public Involvement in Decision Making
- b) SCDC – Standards Committee Newsletter
- c) Changes to Mobile Library Routes
- d) SCDC – South Cambs Housing
- e) County Council – Trading Standards Magazine
- f) Cambridge Water Company – Water Colour Painting Competition
- g) CALC Bulletin, Literature and Forthcoming Meeting Leaflets
- h) Local Council Review
- i) Highways Agency – Planned Roadworks on Englands Major Roads

25 TO CONSIDER ANY PLANNING APPLICATIONS

S/1225/07/f Coton Parish Council, 56/58 High Street, Coton – New Village Hall following Demolition of Existing Building.

RESOLVED to approve .

26. TO RECEIVE FOOTPATH REPORT

Mrs Smart reported very little had happened so far. Mr Green had done some work – still to be inspected.

Kissing gate still to be done.

Mr Vacher had not done Footpath 5 yet.

Mrs Smart had found out she cannot engage casual labour because of insurance matters. Clerk confirmed this with e-mail from CALC.

Mr Fox presented 3 possible ways of getting over this.

Clerk to advertise in Community News for a Village Handyman whose insurance would be paid by Parish Council.

27. TO CONSIDER PROBLEM OF SMALL GATE TO ALLOTMENTS

Agreed to ask for site meeting with Carter Jonas.

28. FINANCE

RESOLVED to approve the following payments:

Mrs D. Wilson	Clerks Salary	380.00(290+90-see Miss Skempton's letter).
Miss Skempton	Internal Audit	80.00(£30 to Miss Skempton & £50 to Village Hall)
Mr Kinsey	materials for Repairing pavilion etc.	10.15

Clerk reported Audit Statements sent to Auditor.

VAT refund received of £566.74

TO CONSIDER LETTER FROM INTERNAL AUDITOR

Retrospective payment agreement (from auditor's report)

RESOLVED Payment to Cheapskips of £80.00 for skip for allotment rubbish be agreed.

All other items noted.

29. DATE OF NEXT MEETING

August 14th 2007

Advance notice – Clerk on holiday from August 23rd to September 5th inclusive.

30. ANY OTHER BUSINESS for information and next agenda only

Mrs Smart reported about recycling tetrapacks – maybe small expenses.
Standing Orders - next agenda
Verges need cutting
Pavilion and Recreation Ground on next agenda.

MEETING CLOSED AT 10.10PM